

To whom it may concern

This letter hereby acknowledges that  
<.....> have engaged our company  
“Integrated Compliance Solutions”  
to assist in the preparation of their management  
system for certification to ISO 9001: 2008.

A certification audit date has been sought and is  
being negotiated.

Assuming auditor availability, it is our opinion that  
final certification to ISO 9001: 2008 can be achieved  
by <DATE> at the latest.

Heather Bienefelt  
Director



Integrated Compliance Solutions  
*We Build on Your Strengths*

**Insert latest version of Why Choose Integrated Compliance Solutions**

**WHY CHOOSE INTEGRATED COMPLIANCE SOLUTIONS?**

- Integrated Compliance Solutions' consultants have a **wide range of industry experience** so we can always find you a consultant who is ideal for you and who understands your business.
- We can also **offer a range of other complementary services** including assistance with certification to ISO 9001, ISO 14001, AS 4801 (OHS), HACCP, Food safety, TS 16949, Internal audits, Business Process Improvement
- *We specialise in effective systems and solutions which:*
  - Are **customised to your organisation's unique needs** and culture which means less change for you.
  - Are **user-friendly** and can be both easily maintained and changed by YOU as your needs change. Saves you time.
  - Have a **minimum of documentation** resulting in a minimum of time and effort for you.
  - Will not only meet your compliance requirements but will **improve your business and save you money.**

- We work with all the standards and schemes your customers might require:

-ISO 9001 Quality Management Systems  
-ISO 14001 Environmental Management Systems  
-AS 4801/ OHSAS 18001 (OHS) Management Systems  
-Compliance to state-specific OHS requirements e.g. OHS Acts and Regulations  
-Federal Safety Commission (FSC)  
-AS 5377 (E-waste)  
-HACCP, ISO 22000, SQF, BRC, WQA, Organic, Halal, Kosher, and many more (Food safety)  
-TS 16949 (Quality for Automotive)  
-AS 9100 Aerospace (Quality for Aerospace)  
-ISO 17025 NATA (Quality for laboratories)  
-ISO 27001 Information Security  
-Business Process Improvement (BPM methodology)  
-Vic Roads Prequalification  
-Contractor online prequalification systems including: Avetta (formerly PICS), CM3, Browz, IProLive, Rapidconnect  
-and more.....

- We will provide only qualified and experienced auditors and consultants:

All our consultants and auditors are experienced Exemplar Global (RABQSA) **registered, qualified** auditors or equivalent with superior communication and presentation skills and an ability to work quickly, autonomously and effectively.

- We understand your industry:

Integrated Compliance Solutions' consultants have a **wide range of industry experience** so we can always find you a consultant who is ideal for you and who understands your business.

Industries we work with include:

Manufacturing, architects, asset management, construction and allied fields, food manufacture and processing, metal, rubber and plastics manufacture, recycling, engineering, printing, recruitment, transport and logistics, I.T., healthcare and medical, disabilities, education, trades, rail and many more.

- We understand small to medium sized businesses:

Our clients range from small family businesses of under 5 employees to medium/ complex and multi-site businesses both within Australia and overseas.

**Client Profile:**

Our consultants have managed **a wide range of clients in a variety of industries**, for example:

Activ8me  
Advantage Health Care  
Alreco  
All Systems Contractors  
ANZ facilities management  
Aunde  
Australian Orthotic Technologies  
Australian Steel  
AVJennings  
Barossa Valley Grap growers  
Beechworth Bakeries  
Belmatic Industries  
Bird Healthcare  
Blue Sky Cleaning

Certatech  
Department of Transport,  
Planning and Local Infrastructure  
E Learning People  
Grinders Coffee House  
Groundscience  
GTA Consulting  
Interior Images (Hotel suppliers)  
Jonoco Pty Ltd  
Milin Haulage Pty Ltd  
Moonee Valley Racecourse  
Newco  
Position Partners  
Precision Mechatronics

Rehability  
Remedy Healthcare  
Rhima Australia  
Rothelowman  
Rothfield Print Management  
Sharpe Engineering  
Sunpower Corp  
Titanpack Printing and packaging  
VicSpa (potato certification)  
Vincent Chrisp Architects  
Zenith Solutions

**Referee**

References from the above companies and others are **available upon request**.