

Privacy Policy

Overview

Integrated Compliance Solutions Pty Ltd (ICS) is dedicated to the protection and security of personal information. This policy delineates our practices regarding the use, storage, collection, disclosure, and safeguarding of your personal information.

Information Collection

ICS collects personal information that is essential for providing tailored consultancy services. This includes:

- **Contact Details:** Your name, email address, and phone number for communication.
- **Professional Information:** Your job title and company affiliation to understand your professional needs.
- **Service-Related Information:** Specific information pertinent to the consultancy services you are seeking from us.

Collection occurs through various interactions, such as when you visit our website, fill out forms, communicate with us through multiple channels, or engage our consulting services.

Purpose of Information Collection

The personal information collected is utilized by ICS primarily to enhance our consultancy services and operational efficiency. Uses include:

- Communicating with clients to understand and meet their needs.
- Delivering bespoke consulting services.
- Enhancing our digital platforms and overall customer experience.
- Conducting internal administrative tasks and record-keeping.
- Engaging in marketing activities, with the provision to opt-out at any time.

Data Security and Storage

ICS is committed to the protection of your personal information through robust physical, managerial, and technical safeguards against unauthorized access, misuse, or alteration. However, the transmission of information over the internet is inherently insecure, and we advise caution when disclosing personal information online.

Information Sharing

Personal information may be shared within the scope outlined in this policy, for closely related purposes that a reasonable person would expect, or when explicitly consented to by you. Additionally, disclosure may occur where mandated or permitted by law.

Your Rights and Control

Upon engaging with ICS and providing your personal information, you consent to its collection and use as per this policy. However, provision of personal information is not obligatory.

- **Accuracy:** If information held by us is believed to be inaccurate, we commit to correcting any discrepancies.
- **Opt-out:** You can unsubscribe from marketing communications at any time.
- **Access and Erasure:** You are entitled to access or request the deletion of your personal information held by us.
- **Retention:** Personal information is retained as necessary to fulfill our service obligations or until deletion is requested.

Policy Updates

This Privacy Policy is subject to periodic revisions. Amendments will be communicated through our website, ensuring you remain informed of your privacy rights.

Contact and Concerns

For inquiries or concerns regarding our Privacy Policy or your personal information, please contact us directly.